

## **STEP-BY-STEP GUIDE:**

HOW TO ACTIVATE A GEN MOBILE SIM CARD ON **EPAY** 

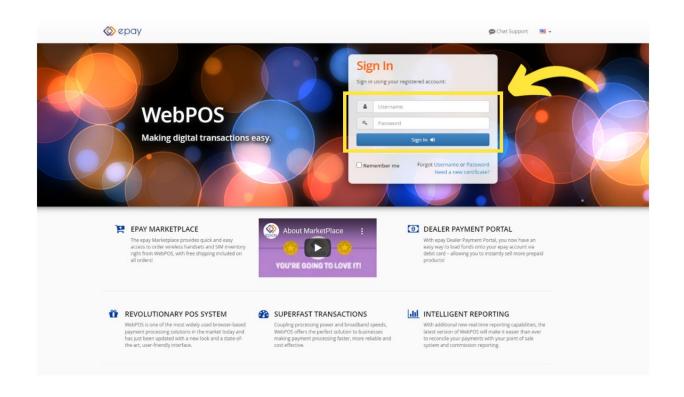




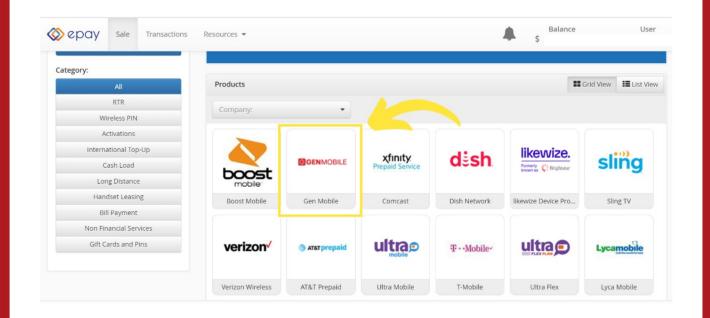


## WHAT YOU'LL NEED:

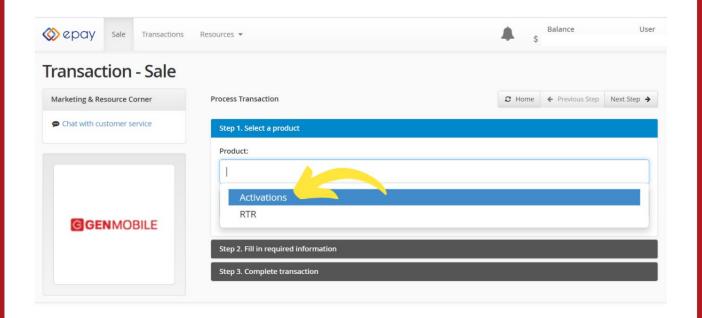




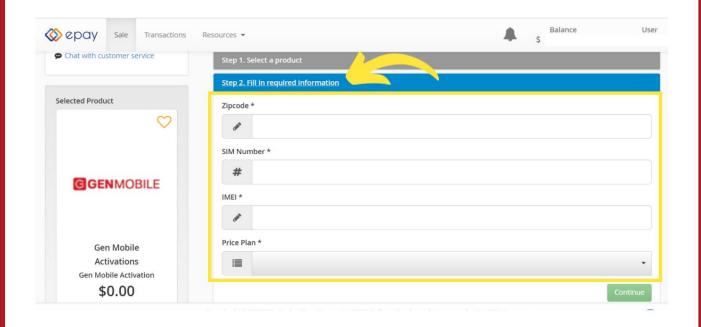
**STEP 1**: Go to https://epaywebpos.epayworldwide.com and login using your business credentials



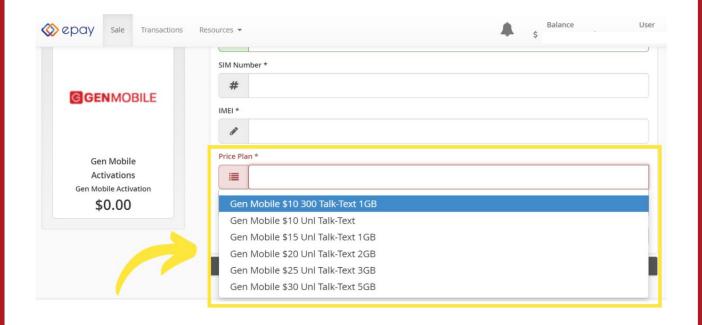
STEP 2: On the Home Page under Products, select Gen Mobile



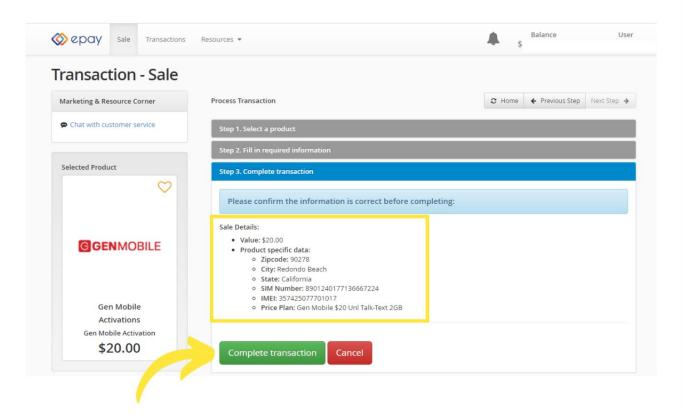
STEP 3: Under the Product drop down, select Activations



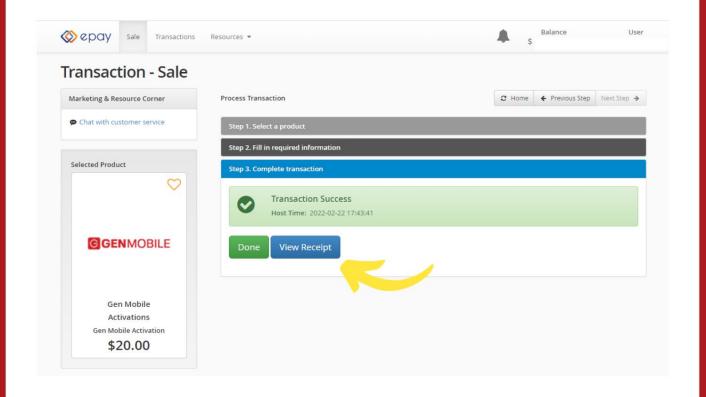
STEP 4: Fill in the customer's information and click Continue



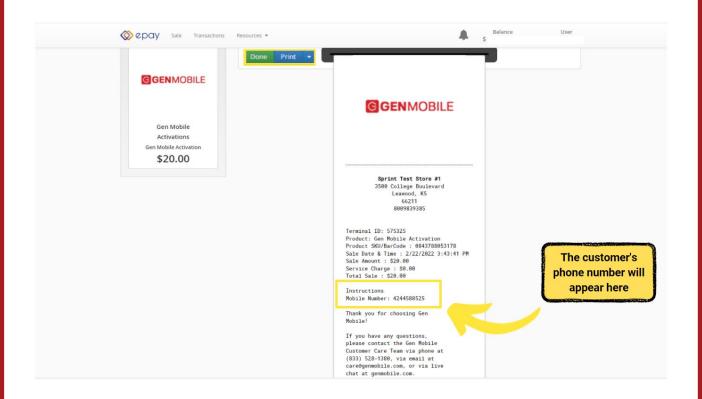
**STEP 5**: Under the **Price Plan** drop down, select the customer's desired phone plan



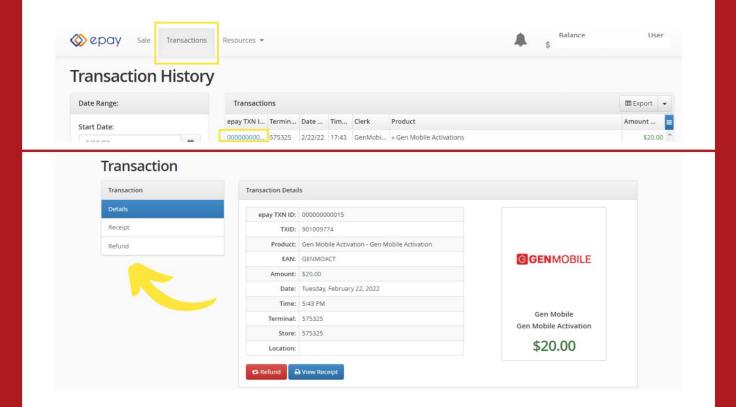
**STEP 6**: Review all of the information for the customer is correct and click **Complete Transaction** 



**STEP 7**: Once the activation is complete, click **View Receipt** 



**STEP 8**: Take a minute to review the receipt and capture the customer's phone number. Click **Print** at the top to print the receipt or **Done** to exit the transaction.



**STEP 9**: Click the **Transaction** tab on the Home Page to view your transaction history. Click on the *epay TXN ID number* to view the details, receipt, and refund.



